



ECGC LIMITED

(A Government of India Enterprise)

ECGC Limited, a PSE under the administrative control of Ministry of Commerce & Industry, invites sealed tenders (in the form of separate Technical Bid & Financial Bid) for Lease/Rent for its Andheri Branch Office premises, in and around Andheri Kurla Road (Marol to Chakala), Andheri East, Mumbai-400059 preferably from 1st to 5th floor space with covered area from 2500 sq. ft to 3500 sq. ft. in a vacant premises, Ready for Possession, along with parking of 1 car and 2 bikes.

Following details are required to be submitted in a tabular format forming 'Technical Bid':

- 1. Name/Address /Telephone/Mobile no. of Owner:** (Full Details)
- 2. Area vis a vis requirement:** Actual Area (Built up ; within 2500 sq.ft to 3500 sq.ft.)
- 3. Location of property :** Andheri Kurla Road (Marol to Chakala), Andheri East, Mumbai 400059
- 4. Distance from Metro:** (preferably within 1 km from Metro Station).
- 5. Adequate Parking space:** (Covered parking for 1 car and 2 bikes)
- 6. Property located on which floor:** (preferably from 1st to 5th floor)
- 7. For 1st to 5th floor :** (Please mention availability of Lift facility)
- 8. Age of building :** (Should preferably not be more than five years old)
- 9. Period of lease :** (10 years)
- 10. Water :** (Please indicate availability of sufficient water facility)
- 11. Electricity :** (3 phases supply should be available)
- 12. Washroom :** (Preferably two toilets OR if one toilet available, mention availability of provision for 2nd toilet)
- 13. Condition of premises:** (preferably well-maintained Commercial Premises)
- 14. Security and fire-fighting :** (please mention availability)
- 15. Accessibility to premises :** (free accessibility should be available to the offered premises)
- 16. Whether proposed property is having clear title deed or not?:** (To be mentioned)
- 17. Photograph of premises:** (Please add at least 1 photograph)

Financial Bid: Please mention separately with applicable GST - Rent Amount/ maintenance amount/ Security Deposits etc. Financial Bids of Technically qualified bidders only will be considered for evaluation.

Interested parties may submit their tenders in two separate sealed envelopes superscripted as 'Technical Bid' & 'Financial Bid'.

The sealed bids may be sent to:

Branch Manager, ECGC Limited, Andheri Branch, 401 Town centre-I, Next to Mittal Industrial Estate , Andheri Kurla Road, Marol , Andheri East, MUMBAI-400059

or may contact Branch Manager, Andheri Branch on Phone No. 022-28590970/906

Last date for submitting the sealed bids to our Office is – 31/05/2018, 17:30 Hours

The bids will be evaluated by ECGC, including physical visits to shortlisted premises & results will be displayed on our website in due course.

Please note that NO brokerages will be paid by ECGC Limited.